

BTEC Assignment Brief

Qualification	Pearson BTEC International Level 3 Certificate in Land-based Studies Pearson BTEC International Level 3 Subsidiary Diploma in Land-based Studies Pearson BTEC International Level 3 Foundation Diploma in Agriculture Pearson BTEC International Level 3 Foundation Diploma in Horticulture Pearson BTEC International Level 3 Diploma in Agriculture Pearson BTEC International Level 3 Diploma in Horticulture Pearson BTEC International Level 3 Extended Diploma in Agriculture Pearson BTEC International Level 3 Extended Diploma in Horticulture
Unit number and title	Unit 2: Estate Skills
Learning aim(s)	B Undertake estate skills and their management in the land-based sector C Carry out the supervision of others engaged in maintenance, repair and installation tasks in the land-based sector
Assignment title	Effectiveness of surveys
Assessor	
Issue date	
Hand in deadline	

Vocational Scenario or Context	You are working for a landowner and there has recently been a storm. You have been asked to carry out work on an area following plans and a schedule-of-work produced as a result of a site survey.
Task 1	Produce a portfolio (that could include photographs, video, assessor observation records, witness testimony, job sheets and written evidence) to evidence a range of estate skills tasks. You must: - perform estate work following a site plan/specification or work schedule, meeting the deadlines of the schedule. - carry out simple and complex tasks that require multiple operations and use a range of tools and equipment, including installation, maintenance and repair of: - boundaries - surfaces - habitats - services - review the standard of your own estate skills, from the

	work you have carried out: - o measuring it against professional industry standards and best practice within the industry - o showing how the estate skills you have performed meet the requirements of the job specification.
Checklist of evidence required	Portfolio of evidence, evaluation, written account
Criteria covered by this task:	
Unit/Criteria reference	To achieve the criteria you must show that you are able to:
B.D2	Evaluate the standard of own estate skills tasks undertaken in relation to job specifications.
B.M2	Perform complex estate skills tasks to an agreed specification and within an agreed timescale.
B.M3	Assess own performance in carrying out estate skills tasks to meet job specifications.
B.P3	Perform simple estate skills tasks to an agreed specification.
B.P4	Explain how own estate skills tasks undertaken meet job specifications.
Task 2	In this assignment you will take responsibility for group, estate skills activities, delegating tasks, supervising and ensuring all tasks are completed to a high standard. You must: • draw up a simple evaluation sheet to measure your management of completed tasks • review your effectiveness of demonstrating supervision of a complex estate skill/task, and produce a reflective account of your management and supervision strategies • examine your communication with your workforce, including oral and written communication, and feedback to workforce • demonstrate the management of the workforce, showing your ability to delegate tasks according to workforce skills and/or available resources, and monitor the workforce progress • explain the effectiveness of your supervision by assessing the completed tasks against the job specification/schedule. Produce a portfolio of evidence (that could include job specification/schedule, observation records, emails of instructions, peer evaluation and written instructions).
Checklist of evidence required	Portfolio of evidence

Criteria covered by this task:	
Unit/Criteria reference	To achieve the criteria you must show that you are able to:
C.D3	Evaluate the effectiveness of own workforce supervision of a complex estate skills task, detailing improvements
C.M4	Demonstrate the management and supervision of a complex estate skills task
C.M5	Analyse the effectiveness of own workforce supervision of an estate skills task, identifying areas for improvement
C.P5	Demonstrate the management and supervision of a simple estate skills task
C.P6	Explain the effectiveness of own workforce supervision of an estate skills task

Sources of information to support you with this Assignment	Books Starr C. (2013) <i>Woodland Management A practical guide</i> Crowood Press Ltd ISBN 9781847976178 Baxter D. and Matthews T. (2015) <i>Habitat Management equipment, techniques and methods</i> CreateSpace Independent Publishing Platform ISBN 9781518815485 Gillin L. (2016) <i>Supervising Others (Global workplace skills library)</i> CreateSpace Independent Publishing Platform ISBN 978 1530509409
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